

ROYAL BRITISH LEGION – UCKFIELD BRANCH

(BR2222)

Branch Meeting

Thursday 9th April 2009 at 7.30pm
Uckfield Civic Centre, Ashdown Room.

MINUTES

Present:	Mrs Jean Edwards	Mrs Doris Whitcombe
Mary Reed (President)	Mr John W Edwards	Mr Richard Green
Sarah Rae (Chairman)	Mrs Susan Mayers	Mr Ian King-Holford
David Firth (Secretary)	Mr Norman Mayers	Mrs Sarah Nelson
Steven Nelson (Vice-Chair)	Mr John Whitcombe	Mr Micheal Tuffley (Guest)

1 **Act of Remembrance**

The chairman opened the meeting with the exhortation.

2 **Chairman's Opening Remarks**

The chairman welcomed everyone to the meeting.

3 **Apologies for Absence**

Mr Eric Osborne, Mrs Elizabeth Green, Mr Ted Holdaway, Mr Martyn Rae, Mrs Maria Firth, Mr Roy Divall and Mr Robin Wright.

4 **Introduction of New Members**

The Chairman welcomed Mr Micheal John Tuffley who has expressed a wish to join the branch.

5a **Minutes of meeting held on 12/2/09**

The minutes of the meeting held on 12/2/09 were accepted. Prop; Sarah Nelson. Seconded; Norman Mayers

5b **Minutes of meeting held on 12/3/09**

The minutes of the meeting held on 12/3/09 were accepted. Prop; Susan Mayers. Seconded; Steven Nelson

6 **Matters arising from previous meeting**

The president reported that following the last meeting the Tombola drum has now been repaired to an excellent standard by Mr John Dorrie.

7 **Secretary's Report**

See Attached

8 **Treasurer's Report**

See Attached

9 **Poppy Appeal Organisers Report**

The PAO reported that he will be attending a meeting with County Staff this month.

The Buxted PAO has been contacted to discuss boundaries. The Buxted PAO stated that it has been custom and practice for Buxted RBL to collect from Coopers Green to Ringles Cross during remembrance time.

The PAO stated that he will have some 300+ letters to deliver around the local area for Poppy Appeal and would like as much assistance from volunteers as is possible.

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10 **Forthcoming Events**

- a. **LIONS DAY FETE**
We are still awaiting details on a Dunk Tank as a possible fundraiser. However, should this not be available Steven Nelson is constructing a 'Poppy Pick' board for use. Sarah Nelson has also suggested that the face painted 'Poppy Pox' be utilised as it attracted lots of attention last year.
It was also suggested that a 'Poppy Can Alley' be available where members of the public are invited to knock down stacks of tins cans for a fee.
- b. There has been no progress on this years Festival of Remembrance.
- c. **UCKFIELD FESTIVAL 'BIG DAY OUT'**
It is intended to hold the same events as per the Lions Day Fete.

11 **AOB**

- a. The President asked permission to parade the branch standard at the county Womens section on 19th April. Permission was granted by the Chairman and committee.
- b. Norman Mayers informed the branch that there was to be a mandatory Caseworkers update in November and that there are currently vacancies for potential caseworkers on the September caseworkers course to be held on 23-24 Sept at county headquarters.
- c. Sarah Nelson informed the branch that she will be standing down as Caseworker as no cases had yet been offered for her to manage.
- d. The branch secretary informed the branch that he does not intend to stand for election at the next AGM in October and any members considering the post should contact him soonest.

For reasons discussed privately with the Chairman, the branch secretary also wished to table a 'vote of no confidence in the branch secretary'.
Prop; D Firth. Seconded; Steven Nelson

No vote was cast and therefore the proposal was not accepted.

The Chairman then proposed a 'vote of confidence in the branch secretary'
Prop; Sarah Rae. Seconded; Mary Reed

A unanimous vote was cast and therefore the proposal was carried.

- e. The Vice-Chairman (Steven Nelson) informed the branch that he would be stepping down as Vice-Chairman at the next AGM in October.

12 **Date of Next Meeting**

The next meeting will be held on Thurs 14th May at 1930hrs.

Uckfield Branch Meeting Conduct

The following meeting rules were formulated and agreed by the Royal British Legion Uckfield Branch Committee on Thursday 23rd October 2008.

Members are therefore respectfully asked to bear these rules in mind when attending branch meetings and apply the rules to their own conduct during meetings.

1. Speaking through the Chair:
Any member wishing to speak at a formal meeting must indicate their wish to do so by raising their hand. When invited to speak by the Chairman the speaker must stand and address the meeting through the Chairman.
2. Speakers must be brief and not digress from the item under discussion and should not speak for longer than 2 minutes. The Chairman may interrupt the speaker or ask them to stop if he feels that they have spoken for too long or have digressed away from the subject/topic.
3. If any member interrupts a speaker, uses abusive or profane language, causes a disturbance, or acts in defiance of the Chair. The individual shall be named in the minutes and be expelled from the meeting. Should the individual refuse to leave the Chair may suspend the meeting.
4. Non-members may only attend meetings with the prior permission of the Chairman and may not speak at meetings unless invited to do so by the Chairman.
5. In order to encourage free and informal discussion the Chairman may declare an open forum as he feels fit, in which case these rules will not apply.
6. Mobile phones, electronic audio/visual devices must be turned off or switched to silent mode during meetings. Members wishing to use such devices must be excused by the chairman and leave the room.
7. The Chairman will ask for agenda items (A.O.B) at the beginning of each meeting.

Royal British Legion Uckfield Branch

Branch Meeting

9th April 2009

Secretary's Report

1. **Membership**

Current membership stands at 34 adult members. Since the last meeting one member has transferred to Patcham Branch and another has renewed his membership with Uckfield branch.

2. Pitches have been booked for the Uckfield Lions 40th Anniversary Fete on June 7th and for the Uckfield Festival 'Big Day Out' on July 11th.

This concludes the secretary's report.

David Firth
Secretary
Uckfield Branch Royal British Legion

Royal British Legion – Uckfield Branch

Treasurer's Report

9 April 2009

(For period 12/3/09 to 9/4/09)

1 Bank Account Statement

The current account stood at **£4292.06** as at **28 February 2009**

2 Outgoings (12/3/09 to 9/4/09)

Uckfield Town Council – Ashdown Room Hire 9/4/09	£15.96
Uckfield Lions Fete – Pitch Fees	£10.00
Uckfield Festival Association 'Big Day Out' – Pitch Fees	<u>£20.00</u>
Total Out:	£45.96

3 Income (12/3/09 to 9/4/09)

Branch Raffle 8/1/09	£22.00
Branch Raffle 12/2/09	£16.00
Branch Raffle 12/3/09	£21.00
Voluntary Donations from Branch Members 12/3/09	£12.00
Festival of Remembrance Tickets	£40.00
Uckfield Concert Brass Band Donation	<u>£105.00</u>
Total In:	£216.00

4 Reconciliation of Account

Bank Account Statement (28/2/09)	+£4292.06
Outgoings	- £45.96
Income	+ <u>£216.00</u>
Total:	+ £4462.10

Maria Firth
Treasurer
Uckfield Branch Royal British Legion

Uckfield RBL Branch Diary

May 2009

Date	Day	Time	Event
14th	Thurs	1930	Branch Meeting – Uckfield Civic Centre

June 2009

Date	Day	Time	Event
7th	Sun	1330	Uckfield Lions Fete – Luxfords Field
11th	Thurs	1930	Branch Meeting – Uckfield Civic Centre

July 2009

Date	Day	Time	Event
9th	Thurs	1930	Branch Meeting – Uckfield Civic Centre
11th	Sat		Uckfield Festival 'Big Day Out' – Luxfords Field

August 2009

Date	Day	Time	Event
13th	Thurs	1930	Branch Meeting – Uckfield Civic Centre

September 2009

Date	Day	Time	Event
10th	Thurs	1930	Branch Meeting – Uckfield Civic Centre

October 2009

Date	Day	Time	Event
8th	Thurs	1930	Branch Meeting – Uckfield Civic Centre

November 2009

Date	Day	Time	Event
12th	Thurs	1930	Branch Meeting – Uckfield Civic Centre

December 2009

Date	Day	Time	Event
10th	Thurs	1930	Branch Meeting – Uckfield Civic Centre